



Please read our full terms and conditions for our 2022 Conference

**Delegate Type:** All members are eligible to attend the Conference. Strata services companies are required to have corporate membership and at least one individual must be listed as a member.

**Close of registration:** Close of Early Bird registration (with accompanying payment) occurs six (6) weeks prior to the conference commencement. Standard registration (with accompanying payment) must be received at least three (3) business days prior to the commencement of the Conference.

**Registration:** Only the person listed as attending and therefore named on the Conference name badge may attend. You cannot purchase a 3 Day Full Registration and then send three (3) different people on each day and/or share one (1) name badge. Name badges: Your name badge is your passport to access all events and meals included in your registration. Please ensure your badge is visible at all times.

**Cancellation policy and transfers:** Any cancellations received within four (4) weeks of the conference commencement will be accepted, but all related registration fees will be forfeited or alternatively, transfer of registrations will be accepted up until two (2) business days before conference commencement. To receive the 4 Pack Registration discount, all 4 Delegate names must be advised at time of registration; it is not possible to cancel any of the 4 delegates, but transfers may be permitted in accordance with these terms. NB: ALL cancellations or transfers must be received in writing to SCA (Qld)'s postal address or via email to [events.qld@strata.community](mailto:events.qld@strata.community)

**Accommodation Disclaimer:** A number of rooms are secured for SCA (Qld) but are subject to availability. No guarantee can be given as to availability of the desired rooms or general availability.

**Unofficial Events/Outboarding:** SCA (Qld) will not permit any organisation who is not a sponsor of the conference to host any kind of events or meetings outside of the conference rooms, hotel hospitality suites or restaurants and encourage conference delegates to leave the organised official plenary/speaker sessions or social events. SCA (Qld) will not permit any organisation, whether they are a sponsor of the conference or not, to host any kind of invitation only or private event during or around the conference, using the conference delegates, that has not been booked and advertised through SCA (Qld). Breaking these conditions carries the penalty of suspension from the following year's state event.

**Suitcasing:** **Suitcasing** will not be tolerated. Any organisation who is not a sponsor of the event is NOT permitted to openly market products/services during the conference. This does not include conversing, handing out business cards/networking with delegates. It does include handing out any form of marketing material for products/services of the organisation and/or verbally marketing services and/or making appointments to meet with delegates. Clothing branded in any way with identifying organisation logos or text is not permitted to be worn during the conference or its functions. Breaking these terms carries a fine equal to the cost of a major event sponsorship, ejection from the event, and the penalty of suspension from the next event.



## Sponsor Terms and Condition

SCA (Qld) extends to its corporate partners and sponsors a right of refusal to any and all sponsorship opportunities in order of level of sponsorship (high to low tier). The named company and their ABN are party to the agreement and no affiliated company may be permitted to utilize sponsorship entitlements booked.

**Sponsorship opportunities:** Sponsorship at the Conference requires corporate membership and at least one individual membership. The sponsoring entity is defined by their unique ABN and this company is entitled to promote their business. Annual Conference Sponsorship will be offered to corporate sponsors first in order of level of support. There will be a period of exclusivity until the sponsorship packages are released to the general public. There is no right to continue sponsorship of any conference offering for past sponsors. The choice of booth location is always in order of corporate sponsorship and then conference sponsors thereafter.

**Eligibility:** The sponsor must be a current member of SCA (Qld) or a member of another SCA state or national branch. Signing the application and returning it to SCA (Qld) does NOT guarantee sponsorship of SCA (Qld)'s Conference. All bookings must be approved by SCA (Qld) in writing.

**Booking and Payment:** In order to reserve a sponsorship position, all sponsorships must be confirmed in writing by the sponsor. Full payment is required upon receipt of the sponsorship confirmation letter from SCA (Qld). The Sponsor will be billed by SCA (Qld) during the calendar year and payment will be required within 14 days of invoicing to secure the sponsorship. All cheques are payable to: Strata Community Association (Qld) or paid via credit card on the form provided.

**Cancellation:** In the event of cancellation, notice must be received in writing. Cancellation of sponsorship will not be accepted inside 60 days prior to the conference. Cancellations prior to this date will be granted, with a \$100 administration fee to apply. Should the Sponsor cancel after payment is made, SCA (Qld) shall be entitled to all funds paid due to the commencement of promotions.

**Unofficial Events/Outboarding:** SCA (Qld) will not permit any organisation who is not a sponsor of the conference to host any kind of events or meetings outside of the

conference rooms, hotel hospitality suites or restaurants and encourage conference delegates to leave the organised official plenary/speaker sessions or social events. SCA (Qld) will not permit any organisation, whether they are a sponsor of the conference or not, to host any kind of 'invitation only' event during or within 2 hours of the start and end of the conference, using the conference delegates, that has not been booked and advertised through SCA (Qld). Breaking these conditions carries the penalty of suspension from the following year's state event.

**Assignment:** This agreement may not be assigned to others. The persons executing this agreement have the full authority to sign this agreement on behalf of the organisations they represent.

**Suitcasing:** Suitcasing will not be tolerated. Any organisation who is not a sponsor of the conference is NOT permitted to openly market products/services during the conference. This does not include conversing, handing out business cards/networking with delegates. It does include handing out any form of marketing material for products/services of the organisation and/or verbally marketing services and/or making appointments to meet with delegates. Clothing branded in any way with identifying organisation logos or text is not permitted to be worn during the conference or its functions. Breaking these terms carries a fine equal to the cost of a conference sponsorship, ejection from the conference, and the penalty of suspension from the next event.

**Reputation:** Both parties agree to use their best efforts to preserve and protect each other's reputation for the duration of this sponsorship. SCA (Qld) will use the best efforts available to protect and preserve the good standing developed by the Sponsor in the business and general community.

**The Full Agreement:** The agreement and any riders attached represent the full understanding between both parties. Any amendments to this agreement must be approved in writing and separately attached to this agreement.

**Acceptance:** To book a sponsorship package, the Sponsorship Booking Form must be returned. The signatories listed on the Booking Form confirm complete understanding and compliance with the terms and conditions described in this agreement. By signing the booking form, they are bound by these terms and conditions.